

Westerner Park

4847A - 19th Street
Red Deer, AB T4R 2N7
P 403.343.7800

Dear Parade Participant:

The Westerner Days Fair and Exposition Parade Committee requires that each **Parade entry carry a minimum \$2,000,000.00 public liability insurance policy**, which names both The City of Red Deer and Westerner Park as “Additional Insured” under your policy, for the purpose of your participation in the Parade.

In order to assist you, we are providing you with the following form that will indicate to us that you have coverage for the purpose of the Parade, and the amount of that coverage. Simply take this form to your insurance company and they will complete and execute it on your behalf. Once completed, it must be attached to your application in order to be considered for participation. **Applications received without insurance forms attached will be returned to applicant** and will not be accepted until all documentation required is in place. Please note that if you are using a “tow vehicle” owned by a different entity than the applicant, there must be an **additional insurance form** submitted from the owner of the tow vehicle.

We also remind you that risky activities that could lead to an accident will not be permitted on your entry. These include, but are not limited to, the use of water guns, excessive activity and dispensing candy or any other items to the crowd that will entice observers onto the parade route. If it is felt that you are posing a risk to yourself or anyone by activities occurring on, or affiliated with, your entry, you will be asked to discontinue such activities. Failure to comply with the request shall result in your removal from the parade and will be subject to a maximum one year suspension from participation in the Westerner Days Fair & Exposition Parade.

Thank you for your attention to these matters and we look forward to your participation in the 2024 Westerner Days Fair & Exposition Parade.

Yours sincerely,



Shelly Flint
Chief Executive Officer

Certificate of Insurance Form

To be completed by your Insurance Agent *(For Use for Westerner Days Parade Only)*

This is to certify to the WESTERNER EXPOSITION ASSOCIATION the insurance policies shown below are in effect during the term of WESTERNER DAYS FAIR & EXPOSITION.

Insured Name _____ **Agent / Broker** _____

Address _____ **Address** _____

Description of Named Insured's Operations to which this Certificate applies

SCHEDULE OF COVERAGE

Limit Required \$2,000,000 \$5,000,000 \$10,000,000 _____

	Insurer	Policy Number	Effective Date	Expiry Date
A General Liability	_____	_____	_____	_____
B Automobile Liability	_____	_____	_____	_____
C Excess/Umbrella Liability	_____	_____	_____	_____

PARTICULARS OF COVERAGE

Describe by indication applicable coverage features and amount of insurance.

A General Liability

- | | |
|--|--|
| <input type="checkbox"/> Occurrence Form | <input type="checkbox"/> Non-Owned Automobile Liability |
| <input type="checkbox"/> Claims Made Form | <input type="checkbox"/> Liquor Liability |
| <input type="checkbox"/> Products & Completed Operations | <input type="checkbox"/> Personal Injury |
| <input type="checkbox"/> Independent Contractors | <input type="checkbox"/> Employees As Additional Insured |
| <input type="checkbox"/> Broad Form Property Damage | <input type="checkbox"/> Employers Liability |
| <input type="checkbox"/> Occurrence Property Damage | <input type="checkbox"/> Contingent Employers |
| <input type="checkbox"/> Blanket Contractual Liability | <input type="checkbox"/> Medical Payments |
| <input type="checkbox"/> All Risks Tenants Legal Liability | <input type="checkbox"/> Cross Liability |

Deductible or Retention Level \$ _____

B Automobile Liability

C Umbrella/Excess Liability

- Follows form of Primary General Liability

LIMITS OF LIABILITY

Inclusive Limit

\$ _____

Aggregate each policy period (if applicable)

\$ _____

Aggregate for Products/ Completed Operations

\$ _____

Inclusive Limit

\$ _____

Excess of General Liability Coverage Shown Above

\$ _____

The Westerner Exposition Association and the City of Red Deer are added as Additional Insured to the policy but only arising out of the Named Insured's operation in connection with and only for the term of Westerner Days Fair & Exposition including move-in / set-up and move-out / tear-down. The Undersigned hereby represents to the Westerner Exposition Association that the above policies are accurately described and have been issued to the Named Insured. This certificate is executed and signed by the Insurer, or authorized Agent/Broker of the Named Insured.

The policy must contain a prohibition against cancellation or material change that reduces or restricts the insurance except on 30 days prior notice to Westerner Park.

Authorized Representative (*Signature*)

Insurance Company or Agent/Broker

Name of Representative (*Please Print*)

Telephone

Date