

How to: Pancake Breakfasts

This is **your** Pancake Breakfast, so get creative and make it unique to your organization/business! We are so excited to support you with online awareness and providing syrup, butter, and pancake mix for your event.

START HERE

- Fill out the [Registration Form](#)
- Provide graphics to our team for digital marketing purposes (preferred graphic sizes: 1080x1350 px, 1920x1080 px, 940x788 px (if you do not have a graphic please provide your logo and we will create one in-house. *Please send graphics to kbugarin@westernerpark.ca*

What you need

- Tables
- Seating
- Trash bins/recycling containers
- Griddle for cooking
- Spatulas
- Mixing bowls
- Whisks
- Serving trays
- Cutlery
- Plates
- Napkins
- Water
- Volunteers/staff (cooking, clean-up, serving)
- 1st Aid

Good to include

- Music
- Other food items your company wants to offer
- Coffee/tea/juice
- Directional signage
- Swag

Notifying AHS

- [Notification Form](#)
- [Community Organization Function Package](#)

Please note: This is a basic list to get you started. Depending on the type and calibre of your event, you may need to account for other items and procedures.

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Let's get together with our community and stack some memories! A pancake breakfast is a great way to join the Westerner Days celebration! If you're planning one, here are a few helpful tips to get you started:

Planning & Permits

- If you're serving food, be sure to apply for a food handling permit through [Alberta Health Services](#).
- Hosting outdoors? You may also need an event permit from your local City or County office.

Supplies & Menu

- Plan your menu early. Will you stick with the classics (pancakes, syrup, butter) or add more like proteins, fruit, juice, coffee, etc.?
- Estimate your guest count to determine how much food, drink, and supplies you'll need.
- Don't forget essentials like water, cutlery, plates, napkins, serving utensils, and gloves.

Promotion & Setup

- Promote your event in advance—make sure your signs include when and where, and consider adding “while supplies last” to manage expectations.
- Think through your setup: Consider essentials like tables, seating, grills, or containers to keep food hot.

Westerner Park Support

We're here to help! Westerner Park can assist with promotion and providing basic pancake supplies to help kick things off.

Let's make this a celebration to remember—one buttery stack at a time!